

# Wylam Parish Council

---

## MINUTES OF THE EXTRA-ORDINARY MEETING OF WYLAM PARISH COUNCIL HELD ON 13<sup>th</sup> JANUARY 2020 AT 7 PM. IN THE INSTITUTE

---

**Present:** Councillors J Joures (Chairman), A Francis, J Henderson, J Martin and C Percy

**Also present:** Marie Moore (Parish Clerk)

### Questions from Members of the Public

- i. M Hadden suggested that recycling bins should have stickers attached to them to clarify what items could be recycled. The County Council had carried out a publicity campaign on this issue and leaflets and stickers were available from them. It was suggested that an article should appear in the next edition of the Globe on this issue.
- ii. M Hadden reported that he had spoken with an officer from the County Council's Highways Department regarding the findings of the speed surveys carried out in the village and had requested a meeting with representatives of both the Council and the Road Safety Group. J Joures asked K Quinn when the Council could expect the outcome of the LTP priority submission. She agreed to chase this up. She had also written a letter in support of the Holeyn Hall Road petition as she was unable to attend the Local Area Committee meeting.
- iii. A resident requested the Council to consider installing some new bus shelters in the village, particularly at Acomb Drive and Hedley Meadows. The Council agreed to investigate this with the County Council.
- iv. The highway sign and bus stop had still not been moved from the public footpath at Orchard Corner. This would be taken up again with the County Council.

### Report from County Councillor K Quinn

- i. Holeyn Hall Road petition – she was fully supportive of the petition which was due to be discussed at the Tynedale LAC.
- ii. The Library consultation was ongoing and she had stressed to the County Council how important a facility it was to the village. The Head of Service had spoken in glowing terms about the library which was positive in terms of its future.
- iii. Flooding on Wylam Wood Road was being investigated.

### 1. Apologies for absence

T Appleby, S Duckworth, H Waddell and L Bray.

### 2. Declarations of Interest from members on items on the Agenda

A Francis declared an interest in item 6b.

### 3. Minutes

**Resolved** that the minutes of the meeting held on 9<sup>th</sup> December 2019 be confirmed as a correct record and signed by the Chairman.

### 4. Report of the Tree Warden

A report on current tree issues was circulated. With regard to the work at Orchard Corner it was noted that there were no plans to remove the ivy from the remaining large ash as there

Signed: ..... Date: .....

Chairman of Meeting

would be a significant cost in doing so. However, if the adjacent resident wished to remove any overhanging limbs, then he could do so.

**Resolved** that the report be received

## 5. Libraries Consultation

**Resolved** that the information received from the County Council be noted and the issue be publicised via the Council's Facebook page and also What's on Wylam.

## 6. Grant Applications

a) **Wylam Winter Tales** – This application requested the sum of £919.00 to pay for public liability insurance, website/web domain fees and for the Station House exhibition of Philip Brook's archive. Following discussion on the application, in particular the items to be funded with the grant, it was

**Resolved** that the application from Wylam Winter Tales be approved and C Percy to discuss with them the possibility of incorporating a heritage archive into their work.

b) **Tynedale Hospice at Home** – a generic grant aid request had been received.

**Resolved** that they be requested to complete a grant application form specific to Wylam saying what was to be funded and how local residents would benefit.

More generally, on the issue of the Council's grant making process, J Joures suggested that meetings should be held with all potential major recipients to plan the grants process for 2020/21. This would ensure better fit with the Council's strategic priorities and processes.

## 7. Finance

### i. Budget 2020/21

Members considered the draft budget that had been prepared for 2020/21 and in doing so noted that the reduction in income from the Post Office meant that the precept going forward would need reflect this position. J Joures went on to outline the estimated end of year position for the current financial year and also for 2020/21. It was forecast that the precept would need to increase from ;£44,000 in the current year to £50,133 an increase of 13.9% however if this increase was considered too high then options for reducing it were considered, including deferring some of the repayment for the allotment track. Following further discussion it was:

**Resolved** that the budget for 2020/21 be approved and the precept be set at £50,133.

It was further **Resolved** that

- ii. The financial reports to 31<sup>st</sup> December 2019 be received.
- iii. The bank reconciliation for December 2019 be received
- iv. The payments detailed in appendix G be approved subject to the following additions:

### Parish Council Current Account

Date	Payee	Purpose	Net	VAT	Total
10.01.20	Tyne Valley Woodlands	Winter Maintenance – Hedley Rd & Hagg Bank	460.00	92.00	552.00

Signed: ..... Date: .....

Chairman of Meeting

**Post Office Current Account**

Date	Payee	Purpose	Net	VAT	Total
6.01.20	ScottishPower	Post Office electricity charges	41.72	2.09	43.81

- v. The half yearly financial reports of the Internal Auditor for both the Parish Council and the Joint Burial Committee be noted.

**8. Planning Applications**

**Resolved** that

- i. The planning decisions made by Northumberland County Council as detailed in appendix I be noted subject to the addition of the following:

REF	Proposal	Location	Decision
19/04353/PRUTPO	Tree Works to T1-T21	Wylam Hall	<b>PERMIT</b>
19/04532/FUL	Construction of single storey front and rear extensions	2 The Dene, Wylam	<b>GRANTED</b>

- ii. With regard to application ref 19/04755/FUL – Conversion of existing residential and commercial properties into 2 residential dwellings at the Post Office, 3-4 Laburnum Terrace NCC be advised that the Parish Council, as the current owner of the property has an interest in the application, and also that it supports the application. A letter outlining the Parish Council’s full position be submitted to the County Council.

**9. Correspondence**

**Resolved** that the correspondence received since the last meeting be noted and actioned where appropriate.

**10. Reports from Parish Council representatives on Advisory Groups and External Bodies**

- a. **Wylam Institute** – the grant application would be submitted shortly to enable consideration at the next meeting.
- b. **Tynedale LAC** – J Martin would be attending
- c. **Falcon Centre** – discussions were ongoing about the future uses of the Centre however, it was acknowledged that the County Council’s position on the future of the building was critical to this. A meeting with an officer from the County Council’s Regeneration Department was to be held in the next couple of weeks. A full feasibility study would be required and major funders would need to be identified.

**The Council passed a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (sensitive information).**

**11. Quotation for new noticeboard at Hagg Bank**

**Resolved** that the quotation received from Steve Melville Joinery for a replacement noticeboard at Hagg Bank be approved.

**12. Riverside Footpath**

Members noted the advice that had been received from NALC on this issue and also the request from T Martin and S Brunskill for a meeting.

Signed: ..... Date: .....

Chairman of Meeting

**Resolved** that the advice be noted and arrangements be made to meet with T Martin and S Brunskill to discuss the matter further.

**13. 3-4 Laburnum Terrace**

J Jours gave an update on the current position with the sale of the property. The Purchaser had been asked to contact the Council’s Solicitor.

**Resolved** that the report be received.

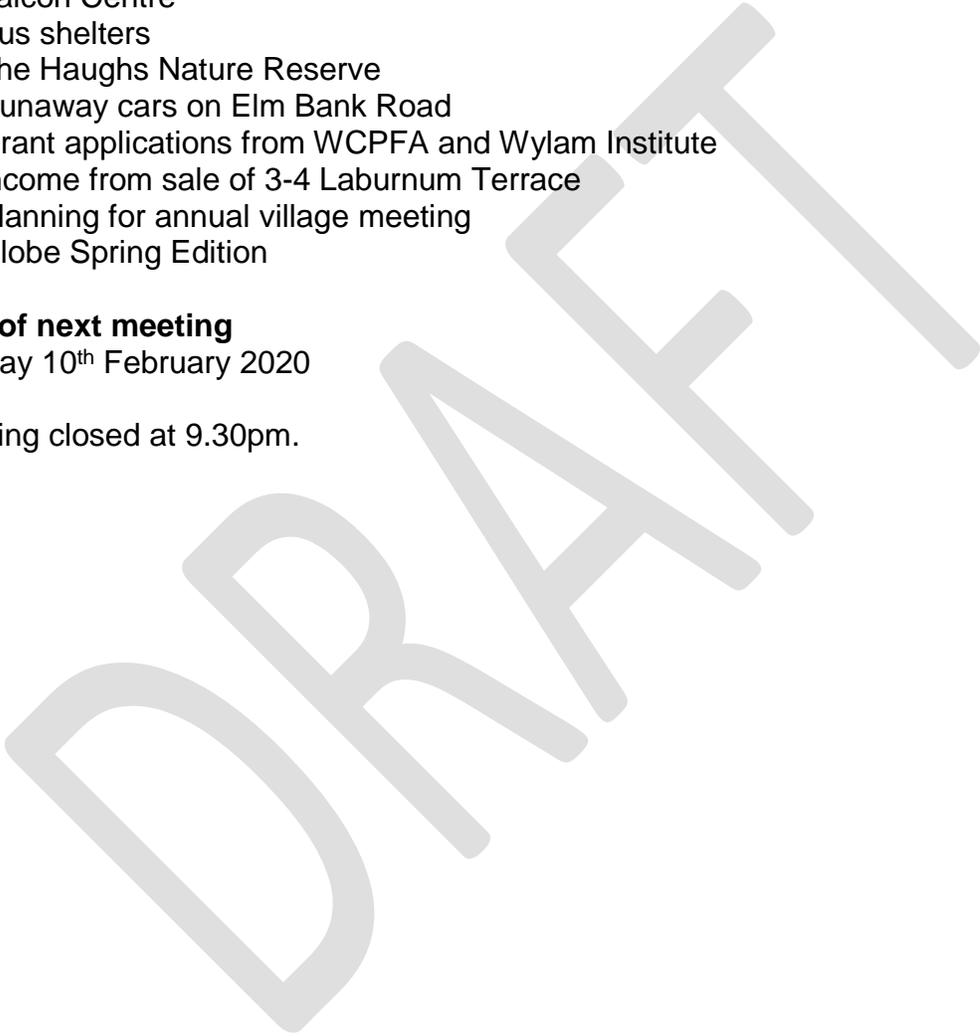
**14. To consider minor items & items for the agenda of a future meeting.**

- i. Falcon Centre
- ii. Bus shelters
- iii. The Haughs Nature Reserve
- iv. Runaway cars on Elm Bank Road
- v. Grant applications from WCPFA and Wylam Institute
- vi. Income from sale of 3-4 Laburnum Terrace
- vii. Planning for annual village meeting
- viii. Globe Spring Edition

**15. Date of next meeting**

Monday 10<sup>th</sup> February 2020

The meeting closed at 9.30pm.



Signed: ..... Date: .....  
Chairman of Meeting