

Clerk's Report and update on actions – 11 March 2024

Village Handyman

- **Ongoing items**

- Matthew has begun his training, he comes to the office on a Wednesday afternoon, and is halfway through Manual Handling and will begin Health and Safety once this is completed.
- Waterproof clothing and safety boots have been purchased.
- Following a resident comment regarding Charlie's Corner, Matthew now checks this on a weekly basis.

Hagg Bank Playground

- Playground report shows one minor defect to a swing. No action required.
- Playdale representative met Clerk and Chair and discussed options. Clerk will report back at the next appropriate meeting.

Bicycle Mayor

- No meeting has taken place yet with David. John Hanley and I will meet with him and report back at the next appropriate meeting.

Community Police

- No Community Police meeting has taken place. They will recommence in April.

Speed Signs

- Date for inspection to be confirmed.
- NCC awaiting confirmation of dates for repair of speed signs in village.

Parish Council Away Day

- Away day took place on 2 March, follow up actions will be reported at the next appropriate meeting.

Village Signage

- The Anglers sign is to be changed to a green sign rather than red. The Anglers also raised the issue of no parking signs on their fence. The sign is to be removed. The Resident who raised the issue has been updated.

Tyne View Trees

- Following the work on the trees on Tyne View, a further enquiry was received from a resident about the trees directly in front of their residence, highlighting concerns about the health of the trees and enquiring if work was also to be carried out on these trees. The Voluntary Tree Warden advised that coppicing the Sycamore and Elder would be acceptable. Following a meeting with Diana and the resident (Liz and Clerk unable to attend), it was noted that there are a number of saplings, and some of the trees are suffering with intensive ivy coverage. It was agreed that advice would be taken from TVW and reported back to the Parish Council.

Jackson Road

- Completion dates to be confirmed with Tyne Valley Woodlands. Residents of Jackson Road to be informed of the dates and works to be completed.

Cherry Tree Lane

- Awaiting further information from NCC regarding resurfacing and lighting.

Co-op Shutters

- Clerk is awaiting email contact to confirm approval by the Parish Council.

Wylam Parish Council - Actions Arising from Meetings

Subject	Action	Who	Comment
Correspondence – NWA/MMB Community Project	Costings for refurbishment of bus stop to be obtained	Clerk	Confirmation of project received. Clerk to confirm bus stop roof repair and contractor availability.
Riverside Footpath	Members of the public using footpath. Insurance advice needed	Clerk	Clerk to ask insurance company for advice. Ongoing.
Parish Council Meeting 14 November 2023			
Village Green Spaces	Engine Dene Inspection from NCC for management of trees at Engine Dene	Clerk	Report from NCC to be received. Clerk has sent a reminder to NCC.
	Jackson Road/The Dene Inspection and quotes for work required to trees at Jackson Road/The Dene	Clerk	Method statement required and residents written to following approval.
Parish Council Meeting 11 December 2023			
Wylam Community Flood/Resilience Plan	Lead Flood Warden to provide update at next meeting. Clerk to promote individual flood plans via social media.	C Percy Clerk	Ongoing.
Parish Council Meeting 8 January 2024			
Parish Council Christmas event	Costings to be sourced	Clerk	
Litter pick	Poster to be updated and date circulated	Clerk/M Jones	
Climate Action Group	Meeting of group to be organized.	J Hanley	

	Report of current activities the group. Report be added to March agenda.	J Hanley Clerk	
Wylam Sign Placement	Location of sign to be confirmed. NCC to be contacted on location of sign.	Members Clerk	Ongoing
Parish Council Meeting 12 February 2024			
Grant Application Wylam Winter Tales	Parish Council involvement in events	Members	
Museum and Heritage Working Group	Rail 200 information to be available at next meeting TVRCP update on outstanding actions to be obtained National Trust marketing around volunteer opportunities to be discussed with National Trust marketing team. National Trust charges for guided walks, process to be agreed between National Trust and Wylam Parish Council. Replacement key for library to be sourced.	C Percy C Percy Clerk Clerk C Percy	
Haughs Local Nature Reserve	Terms of reference to be updated. Working at height risk assessment to be updated. Replacement gate to be discussed at future meeting. NCC to be contacted regarding replacement fence adjacent to Nature Reserve gate.	M Jones M Jones Clerk Clerk	

	Families of memorial benches to be contacted regarding repair or replacement.	Clerk	
Parish Council Working Groups	<p>Climate Action Group Report of the future and current activities the group be prepared for the March meeting.</p> <p>Parish Council Working Groups A review of working groups to take place and updated terms of reference approved by the Parish Council.</p>	<p>J Hanley</p> <p>Members/Clerk</p>	
Charlies Corner	<p>Coronation Bench costings to be sought.</p> <p>Bee hotel costings to be sought.</p> <p>Bee square costings to be sought.</p>	<p>Clerk</p> <p>L Barker</p> <p>L Barker</p>	
Website	Village group contact details to be updated	Clerk	
Wylam Community Flood/Resilience Plan	<p>Lead Flood Warden to provide update at next meeting.</p> <p>Lead Flood Warden to continue to update volunteers of action notifications.</p> <p>Clerk to promote individual flood plans via social media.</p> <p>Clerk to organise Resilience Planning meeting with Wylam Institute.</p>	<p>C Percy</p> <p>C Percy</p> <p>Clerk</p> <p>Clerk</p>	Ongoing.
Station car park bin	Large bin to be removed from car park	Clerk	Ongoing

