

Clerk's Report and update on actions – 8 April 2024

Village Handyman

- **Ongoing items**
 - Matthew has begun his training, he comes to the office on a Wednesday afternoon, Health and Safety is almost completed.
 - Matthew has a list of handyman work to be completed and is working through his tasks.

Hagg Bank Playground

- Playground report shows one minor defect to a swing. No action required.

Bicycle Mayor

- Request sent for meeting dates.
- Article submitted for Spring Globe.

Community Police

- Meetings to recommence in April.

Speed Signs

- Dormans are to refund the Parish Council as the speed signs were not fitted by them. Clerk trying to trace who the speed signs were fitted by.
- NCC awaiting confirmation of dates for repair of speed signs in village.

Village Signage

- The Anglers sign is to be changed to a green sign rather than red. The Anglers also raised the issue of no parking signs on their fence. The sign is to be removed. The Resident who raised the issue has been updated.

Tyne View Trees

- Following the work on the trees on Tyne View, a further enquiry was received from a resident about the trees directly in front of their residence, highlighting concerns about the health of the trees and enquiring if work was also to be carried out on these trees. The Voluntary Tree Warden advised that coppicing the Sycamore and Elder would be acceptable. Following a meeting with Diana and the resident (Liz and Clerk unable to attend), it was noted that there are a number of saplings, and some of the trees are suffering with intensive ivy coverage. It was agreed that advice would be taken from TVW and reported back to the Parish Council.

Jackson Road

- Work completed to this area. Mixed feedback from residents, but mainly positive responses.

Cherry Tree Lane

- Confirmation has been received that the resurfacing has been approved from this year's budget. A start date is to be confirmed.
- NCC will not be fitting extra lighting on Cherry Tree Lane as the area is serviced with three streetlights. Any defect lighting is to be reported via FixMyStreet.
- Following previous concerns about the overgrown hedge on Cherry Tree Lane/Algernon Terrace, the responsibility for this needs to be established as it is an unadopted road and hedge.

Co-op Shutters

- Emails sent to Co-op informing the Parish Council have approved the fitting of shutters to the Wylam store. Response awaited.

Waggon Way Key

- A resident enquired about the key for the barrier on the waggon way, as on a number of occasions the resident has been approached by the emergency services who need to access beyond the barrier. Tim Fish has been in touch with the resident and has made a key available to the resident for emergencies.

Camping Signs

- As we are approaching warmer weather, camping in Wylam will recommence, and camping signs will need to in place.

Trello

- Trello was discussed at the Parish Council away day as a software solution to help with the actions related to projects.
- A link to sign up to Trello was circulated on 20 March can everyone sign up for this otherwise the system will not work.

Summer Picnic

- Playing field is available from 12.30 when the cricket finishes. Next steps.....

Network Rail Survey

- Network Rail have launched a plan to increase biodiversity on the railway and support nature across the landscape by taking action that compliments and potentially amplifies the efforts of partners. Northumberland are collecting biodiversity data, advising on habitat management and monitoring progress as the project develops. Given that Wylam are a railway village, this would be a great project for the Parish Council to be involved in.

Wylam Community Cinema

- Wylam Community Cinema have been advised by Queen’s Hall that they will no longer subsidise 50% of film licence fees. This will make the community cinema unviable financially based on their attendance and ticket sales. Without support the community cinema can no longer operate as a voluntary organisation.
- They are raising this with the Parish Council to see if alternative funding is available to continue this community activity. They show 9 films per year at a cost of £104.40 per film.

Wylam Parish Council - Actions Arising from Meetings

Subject	Action	Who	Comment
Parish Council Meeting 14 November 2023			
Village Green Spaces	Engine Dene Inspection from NCC for management of trees at Engine Dene	Clerk	Report from NCC to be received. Clerk has sent a reminder to NCC.
Parish Council Meeting 8 January 2024			
Parish Council Christmas event	Costings to be sourced	Clerk	
Climate Action Group	Meeting of group to be organized. Report of current activities the group. Report be added to March agenda.	J Hanley J Hanley Clerk	
Wylam Sign Placement	Location of sign to be confirmed. NCC to be contacted on location of sign.	Members Clerk	Ongoing
Parish Council Meeting 12 February 2024			
Grant Application Wylam Winter Tales	Parish Council involvement in events	Members	Grant application sent, response awaited.
Museum and Heritage Working Group	Rail 200 information to be available at next meeting	C Percy	

	<p>TVRCP update on outstanding actions to be obtained</p> <p>National Trust marketing around volunteer opportunities to be discussed with National Trust marketing team.</p> <p>National Trust charges for guided walks, process to be agreed between National Trust and Wylam Parish Council.</p> <p>Replacement key for library to be sourced.</p>	<p>C Percy</p> <p>Clerk</p> <p>Clerk</p> <p>C Percy</p>	
Haughs Local Nature Reserve	<p>Terms of reference to be updated.</p> <p>Working at height risk assessment to be updated.</p> <p>Replacement gate to be discussed at a future meeting.</p> <p>NCC to be contacted regarding replacement fence adjacent to Nature Reserve gate.</p> <p>Families of memorial benches to be contacted regarding repair or replacement.</p>	<p>M Jones</p> <p>M Jones</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>	
Parish Council Working Groups	<p>Climate Action Group Report of the future and current activities the group be prepared for the March meeting.</p> <p>Parish Council Working Groups A review of working groups to take place and updated terms of reference approved by the Parish Council.</p>	<p>J Hanley</p> <p>Members/Clerk</p>	

Charlies Corner	Coronation Bench costings to be sought.	Clerk	
	Bee hotel costings to be sought.	L Barker	
	Bee square costings to be sought.	L Barker	
Wylam Community Flood/Resilience Plan	Lead Flood Warden to provide update at next meeting.	C Percy	Ongoing.
	Lead Flood Warden to continue to update volunteers of action notifications.	C Percy	
	Clerk to promote individual flood plans via social media.	Clerk	
	Clerk to organise Resilience Planning meeting with Wylam Institute.	Clerk	Clerk attending committee meeting on 3 July.
Station car park bin	Large bin to be removed from car park	Clerk	Ongoing
Parish Council Meeting 11 March 2024			
Website	Circulate questions for Councillor bio pages.	Clerk	
	Pages under construction to be circulated and allocated.	M Jones/All	