



WYLAM PARISH COUNCIL

MINUTES OF THE MEETING OF WYLAM PARISH COUNCIL HELD ON 11th March 2024

Present: Councillors A Armstrong, L Barker, D Carney (Chair), J Hanley, M Jones, C Percy

Also present: T Wood (Parish Clerk)

Questions from Members of the Public.

No members of the public were present.

Report from County Councillor H Waddell.

County Councillor H Waddell was not in attendance.

Report of the Volunteer Tree Warden (Liz Bray)

The Volunteer Tree Warden's report was received by members. Following the work at Jackson/Hedley Road, residents have suggested planting new trees. The Parish Council will discuss this at a future meeting. Northumbrian sewer information for Wylam has been received. This will be stored as a Wylam Parish Council asset.

Resolved that

- i. Clerk to contact Tyne Valley Woodlands regarding the outstanding work at Tyne View.
- ii. Clerk to inform Volunteer Tree Warden that sewer maps have been received and will be retained as a Wylam Parish Council asset with copies available.

1. Apologies for absence.

County Councillor H Waddell, L Bray

2. Declarations of Interest from members on items on the Agenda.

None declared.

3. Minutes of the Meeting held on 12th February 2024

Resolved that:

- i. The Minutes of the Ordinary Parish Council Meeting held on 12th February 2024 be confirmed as a correct record and signed by the Chair.

4. Clerk's Report.

The Clerk's Report had been circulated to Members. The document was discussed. The Clerk gave further information about the proposed new equipment in Hagg Bank Playground. Further information would be available for the April Parish Council Meeting. The Clerk reported that the Anglers sign on Stephenson Terrace was to be changed to a green sign and the No Parking sign to be removed by Wylam Angling Club as it is their private fence.

Signed: Date:
Chair of Meeting

Resolved that:

- i. The report be received.
- ii. Clerk to add a report on Hagg Bank Play Area proposals to the Parish Council's April agenda.
- iii. Clerk to give update to Wylam Angling Club on No Parking sign on Stephenson Terrace fence.

5. Wylam Parish Council Advisory Groups Update

- **Road Safety Working Group**

A meeting of the group is to be organised.

Resolved that

- i. Clerk to circulate date of the Group's next meeting.

- **Museum and Heritage Working Group**

No Heritage meeting has taken place. Members discussed the proposal from Wylam Winter Tales.

Resolved that

- i. Clerk to meet with National Trust re marketing of Volunteer opportunities.
- ii. Clerk to meet with National Trust re charges for guided walks.
- iii. C Percy to ask Fiona Forsyth (TVCRP) for an update on outstanding actions.

- **Haughs Local Nature Reserve Management Group**

No meeting has taken place. M Jones reported on activity at the Nature Reserve. Work to thin saplings and plant 130 new trees in and around the Nature Reserve has been completed. The work is made possible due to the voluntary hours worked by L Bray and volunteers. Thanks were noted to L Bray for her work and the volunteer co-ordination.

- **Wylam Litter Group**

Spring litter pick is confirmed as 16th March at 10.30 a.m. Following the March litter pick a date for October will be confirmed.

Resolved that:

- i. Clerk to re-circulate date of next litter pick on village notice boards and via posters and social media.
- ii. Clerk to update risk assessment and health and safety briefing.
- iii. Clerk to check contents of first aid kit.

- **Climate Action Group:**

No report was tabled for this meeting. It will be deferred to the Parish Council's April agenda.

Resolved that:

- i. J Hanley to prepare a report outlining all activities of the Climate Action Group and circulated in advance to members.
- ii. This report and future of the group to be considered by the Parish Council at its April meeting.

6. Website

The Parish Council website is now live. Some pages are still under construction which are to be populated by members.

Resolved that

- i. M Jones to circulate list of pages under construction.
- ii. Clerk to circulate list of questions for Bio pages.
- iii. New 'You said, We did' page to be created to highlight actions by the Parish Council.

Signed: Date:

Chair of Meeting

7. Spring Globe

Spring Globe to be printed in April. Members discussed articles required and who would be responsible for writing articles. The deadline for the Summer Globe is to be put back by a week to allow inclusion of an article on Wylam Summer Fair.

Resolved that:

- i. Members to prepare content for Spring Globe.
- ii. Clerk to notify resident about change of Summer deadline.

8. Wylam Community Flood/Resilience Plan

The Volunteer Flood Warden Group continues to monitor flooding hotspots in the village. No further meeting of the group has taken place. The Clerk's will meet with Wylam Institute Committee at their April meeting. Colin Hall of the Environment Agency has indicated that a training session for volunteers would be organised soon.

Resolved that:

- i. Lead Flood Warden to continue to update volunteers of action notifications.
- ii. Lead Flood Warden to provide update at next meeting.
- iii. Clerk to update on meeting with Wylam Institute Committee at May meeting.
- iv. Lead Flood Warden to arrange training with Environment Agency.

12. Neighbourhood Plan Update

A meeting is planned for 20th April with the Neighbourhood Plan Officer from Northumberland County Council. Work is continuing on green spaces and heritage in the village. D Carney and A Armstrong to draft questions for Neighbourhood Plan questionnaire.

Resolved that:

- i. D Carney and A Armstrong produce draft questions for questionnaire.
- ii. L Barker to review questions.

13. Finance

Members reviewed receipts and payments, the Budget Update to February 2024 and bank reconciliations to January 2024.

Resolved that:

- i. The payments detailed in Appendix D be approved.
- ii. The Budget Update to February 2024 be received.
- iii. The Bank reconciliations to January 2024 be received.
- iv. The quotations detailed in Appendix G be approved.

14. To review correspondence received

Correspondence received was reviewed.

Resolved that:

- i. The report at Appendix H be received.
- ii. The correspondence received since last meeting be noted and actioned where appropriate.

15. Planning Matters

The information on planning matters was received.

Resolved that:

- i. The report at Appendix I be received.

The Council passed a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (sensitive information).

16. Riverside Land

The Parish Council received the report from the latest monthly inspection.

17. Minor items & items for the agenda of a future meeting

- D Carney and the Clerk informed members of the OJBC discussions relating to Cemetery Lodge.
- The Parish Council assets had been inspected by D Carney and the Clerk. Report on this to be added to April agenda.
- Wylam Parish Council's Summer picnic date was confirmed as 26th May 2024.

Resolved that:

- i. Clerk to add asset inspection to Agenda of the Parish Council's April meeting.
- ii. Clerk to check availability of playing field for Summer picnic.

18. Date of next meeting

Ordinary Meeting – Monday 8th April 2024

The meeting closed at 8.25pm

Signed: Date:
Chair of Meeting