



Wylam Institute  
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Website: [www.wylamparishcouncil.org.uk](http://www.wylamparishcouncil.org.uk)  
Chair: Councillor Diana Carney  
Clerk to the Council: Tracey Wood

The Annual Meeting of the Council will be held on Monday 13<sup>th</sup> May at 7.00pm in the Centenary Room, Wylam Institute.

#### OPEN SESSION

1. Questions from members of the public.
2. County Councillor's report.
3. Report of the Volunteer Tree Warden (A)

#### AGENDA

1. Election of Chair of the Parish Council.
2. Election of Vice-Chair of the Parish Council.
3. Apologies for absence.
4. To receive Declarations of Interest from Members on items on the Agenda.
5. To appoint Parish Council Representatives on Outside Bodies (B)
6. To appoint Members to Parish Council Committees and Groups (C)
7. To receive and sign the Minutes of the Meeting held on 8<sup>th</sup> April 2024.
8. To receive the Minutes of the OJBC Meeting held on 23<sup>rd</sup> January 2024.
9. To receive the Minutes of the OJBC Extraordinary Meeting held on 20<sup>th</sup> February 2024.
10. To receive the Minutes of the OJBC Extraordinary Meeting held on 6<sup>th</sup> March 2024.
11. Clerks Report (D)
12. Annual Village Meeting.
13. Advisory Groups Update.
14. Website Update.
15. Wylam Flood Plan/Resilience Planning Update.
16. Neighbourhood Plan Update
  - Review of Draft Parish Survey Questionnaire
17. Wylam Globe.
18. To review Wylam Parish Council Anti Bullying Policy (E)
19. To approve the formation of Wylam Community Speedwatch.
20. Finance
  - a) To review receipts and approve payments (F)
  - b) To receive the Budget Update to 30<sup>th</sup> April 2024 (G)
  - c) To receive the bank reconciliations to 31<sup>st</sup> March 2024 (H)
  - d) To approve quotations received (I)
  - e) NCC and HMRC update.
  - f) To approve the formation of a Finance Committee and its terms of reference (J)
  - g) To approve the appointment of members to a Finance Committee.
  - h) Internal Audit (K)
  - i) To receive the grant application from Wylam Winter Tales (L a-e)
21. To approve Wylam Parish Council meeting schedule for 2024/2025 (M)
22. To review correspondence received (N)
23. Planning Matters (O)

The Council may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following

item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**24. Riverside Footpath.**

**25. To consider minor items & items for the agenda of a future meeting.**

**26. Next meeting – 8th July 2024. The Annual Village Meeting will take place on Wednesday 22nd May 2024.**

Signed: Tracey Wood, Clerk to Wylam Parish Council

8 May 2024