

Wylam Parish Council

Grant Application Form

SECTION 1 – To be completed by the applicant (Please complete all sections)		
PROJECT NAME :	Wylam Winter Tales - Railway 200	
Name of Organisation:	Wylam Winter Tales Festival 2025	
Contact Address	10 Bluebell Close, Wylam, NE41 8EU	
Contact Name	Gareth Davies-Jones / Simon Hackett	Telephone No. Gareth 07821395452 Simon 07534211760
Position in Organisation	Festival Directors	
Email address	wylamwintertales@gmail.com	
Bank account name. Please give A/c number and sort code	Co-op Bank Wylam Winter Tales Festival A/C No: 65777132 Sort Code: 089299	
Please confirm that you are a “not for profit” organisation with a governing document, annual accounts and bank account in the name of the group with at least 2 unrelated signatories? We reserve the right to request evidence of this if necessary	YES	Charity or Company Registration Number (if applicable)

About Your Project -

Description of project to be funded and how the money will be spent. Please be specific about what you will spend our grant on.

Tell us how your project will be delivered, who will be involved and what their role is?

Tell us who will be responsible for maintaining and insuring the project in the future.

Wylam Winter Tales (WWT) Festival is applying for funding to run three creative activity streams to kick start village celebrations for Railway200 - the bicentenary of the first passenger rail journey in 1825. We want to engage artists to work with local people during Autumn/Winter 2024 and make artistic works that will play a part in our WWT 2025 Festival - providing a legacy to reinvigorate Wylam's relationship with its notable Stephenson/engineering heritage.

Creative Stream 1: The Wylam Song Cycle

We want to engage singer-songwriters Bronwen Davies-Jones (www.howaythelasses.com), Gareth Davies-Jones (www.garethdavies-jones.com) and choir director/arranger Simon Fidler (<https://jamesbasilfenham.org.uk/music>) to work specifically with Wylam First School, Ovingham Middle School and local choir Tyne Valley Voices to write a series of five original songs celebrating some of the significant engineering characters associated with our village. As well as being part of the WWT Railway200 Artist Open Day (see below) the artists will conduct initial research, and hold a workshop with each of the groups to develop song ideas which the singer-songwriters will then write and produce. They will then work with Simon Fidler to arrange each piece for choir. During WWT 2025 the song cycle will be performed by a collective choir including representatives from each of the groups (rehearsed and led by Simon Fidler and supported by the songwriters) at a free to the community (ticketed) gala event showcasing the output from all the creative streams. Scores for the song cycle will remain as an open access resource legacy and lodged on the WWT Website, with Wylam First School and the Parish Council. There will be a 'live' video/audio recording of the song cycle made during the rehearsals/performance. Additional, separate funding will be sought to professionally record the output of the song cycle with the collective choir and the singer-songwriters.

Creative Stream 2 : The Wylam Story

We want to engage storytellers Malcolm Green (<https://www.malcolm-green.co.uk/>) and Dominic Kelly (<https://www.dominickelly.eu/>) to work with village residents to develop a Wylam Story running from the birth of George Stephenson and the railways up to the present day. As inspiration, the story will take local knowledge from several sources. Initially we'll run a WWT Railway200 Artist Open Day for the local community to meet the artists involved in the creative streams. We envisage this taking place at Wylam Station buildings for the local community to come and share their Wylam memories/perspectives on Stephenson and all. The storytellers will also run a workshop with Wylam First School, have access to Wylam Railway Museum and previous memory material collected by the Festival during its 2019 exhibition at Wylam Station House. From these sources they will develop an over-arching Wylam story and present it at the free gala performance where it will be recorded and made available for the community to access in future.

Creative Stream 3 : "Wylam Welcome" - Artwork

We want to engage an artist/designer (currently in negotiations with specialist signwriter Sarah Jarmin <http://sarahjarmanart.co.uk/>) to plan, produce and oversee the installation of a significant piece of sculpture/signage at Wylam Station to celebrate Railway 200 and the village's significant engineering heritage. In particular we want the artist to develop something that will leave visitors alighting at Wylam Railway Station in no doubt that the village is the birthplace of railway pioneer George Stephenson and home to many other significant engineering pioneers. This creative stream will be a collaboration with Tyne Valley Community Rail Partnership (TVCRP) and existing Wylam station adopters Wylam Brownies & Guides. The artist will be expected to spend time in the village talking with local people/organisations gathering ideas and learning about village history including being part of the WWT Railway200 Artist Open Day (see above). Whilst the village will have input to the artist's ideas - the final design/installation decision will (for valid rail operation reasons) be agreed between the artist, TVCRP, Northern Trains and ISS (see note later in application). The

artist will attend the Gala performance and help co-ordinate (with WWT & TVCRP) a community unveiling event at Wylam Station once the artwork has been installed.

Project Start Date	September 2024	End Date	February 2025
<p>Please give a breakdown of the items/activities to be funded with the grant and how much you are requesting from the Parish Council.</p> <p>Please make sure costs are accurate and based on quotations where appropriate</p>	Item/Activity	Total Cost	Amount Requested
	The Wylam Song Cycle *	£6600	£6600
	The Wylam Story *	£5400	£5400
	Wylam Welcome *	£5000	£4500
	* Please see additional short document - WWT Railway200 project costs breakdown details		
If the total project cost is higher than the amount requested please tell us where the rest of the money is coming from?	<p>For Wylam Welcome we are partnering with TVCRP who will apply for up to £500 from the Community Rail Station Adoption Fund to help with materials costs.</p> <p>Please note Wylam Winter Tales Festival will cover venue hire costs associated with the Railway 200 programme and also advertise these artistic streams as part of our main Festival advertising/publicity.</p>		
Do you have all necessary permissions, insurances, safeguarding arrangements etc. in place to deliver this project?	<p>YES</p> <p>Please note any artwork to be erected at Wylam Station will be assessed and installed by Northern Rail's facility management partner ISS.</p>		
Does your project involve work on land or buildings? If yes, does your organisation hold the freehold or a least of a least 5 years.	<p>Yes - installation of artwork at Wylam Station platforms. Our partners TVCRP will be responsible for liaising with our artist, Northern and ISS regarding installation and all relevant permissions.</p>		

<p>Is a risk assessment in place for the project?</p>	<p>No. Not as yet - we will undertake risk assessments for each strand of activity once funding has been secured/approved and we have full sight of each programme.</p>	
<p>What Difference Will Your Project Make?</p> <p>To enable us to better monitor the performance of your project we would like you to tell us more about the key outcomes, milestones and performance indicators that you aim to achieve.</p> <p>In doing so you should show how the project will fit with the Council's Guiding Principles and current priorities</p>	<p>Outcomes (the specific changes that will happen as a result of the project e.g. local people have improved access to community facilities)</p>	
	<p>Kick starting Wylam's Railway200 celebrations in 2025 and publicly marking the occasion for village residents and visitors. Generating a sense of local pride and community in our shared history.</p>	
	<p>Leaving a legacy of artistic creativity celebrating our village's industrial and engineering heritage that local people/organisations can access in future and share with future generations/visitors.</p>	
	<p>Contributing to clearly marking Wylam's association with Stephenson for rail users and visitors to Wylam Station. Opening up opportunities for future projects to build on our Wylam story and in particular playing a role in focussing discussions/negotiations around the future use of Wylam Station buildings as a community resource. Many local people see merit in bringing the future of the Railway Museum, Wylam Station Buildings and Stephenson's Cottage together. These creative activities are intended to help crystallise the village story and inspire action on all three fronts.</p>	
	<p>Involving local people/community in the artistic process and inspiring others to write, tell, make, sing about their own stories and perspectives on our village's history and heritage.</p>	
	<p>Milestones (we want to be able to track the progress of your project so please tell us about the activities, tasks etc. and when they will be completed)</p>	
	<p>Description</p>	<p>Date</p>
	<p>Initial planning: timetabling - securing dates with artists and local organisations, preparing risk assessments, agreeing publicity and activities with partner organisations.</p>	<p>June-Sept 2024</p>
<p>WWT Railway200 Community Open Day (provisional date). To be trailed and advertised from August through WWT website/social media, Posters around the village and also via Parish Council Magazine and website.</p>	<p>28.09.24</p>	
<p>Song Cycle/Wylam Story group workshops (specific dates TBC)</p>	<p>October/November 2024</p>	
<p>WWT Project Management - creative updates with artists (monthly check in on creative progress and next steps)</p>	<p>Sept-Dec 2024</p>	

	Final works/plans to be submitted/shown to WWT Board	w/c 9.12.24
	Gala Performance rehearsals (specific dates TBC)	January 2025
	Gala Performance (likely date in WWT25 programme)	01.02.25
	Station Platform Artwork Unveiling (specific date TBC in partnership with TVCRP & Northern)	February 2025
	Performance Indicators (tell us about the specific activities that will be delivered by the project and how many people will benefit e.g. No. of new users, No. of people engaged in voluntary work, No. of people accessing improved community facilities.)	
	Description	Target No.
	WWT Railway200 Community Open Day (footfall)	200
	Workshops x 2 - Wylam First School (no of young people)	50
	Workshops x 2 - Ovingham Middle School (no of young people)	50
	Tyne Valley Voices Workshop	30
	Community Choir rehearsals	45
	Gala Performance at WWT25	160
	Station Sculpture unveiling event (Wylam Station)	150
Total Number of Beneficiaries	The total number of people who will benefit from your project is	685
	How many of these are from the Wylam Parish Council area (approx.)	500

Equality and Diversity

Wylam Parish Council expects all projects to comply with equality legislation and to ensure fair treatment for all involved.

Please confirm that you understand this requirement and will ensure your project complies with it.

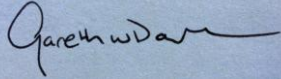
Yes No

Please confirm that it is your policy to consider the needs of disabled people and make reasonable adjustments to allow them equal access.

Yes No

Declaration

- I confirm that I am authorised to sign this declaration on behalf of the applicant organisation.
- I confirm that this application and proposed project within it has been authorised by the management committee or other governing body or board.
- I confirm that the information given in this application is true.
- I confirm that I have attached a signed copy of the governing document, latest annual accounts and most recent bank statement
- I confirm that the organisation will not use this grant to pay for any spending commitments it has made before the date of this application.
- I confirm that the grant will be used for the purposes detailed within this application and that where costs incurred are less than the grant offered the organisation will return any unspent grant to the Council when requested unless permission is granted for it to be used by the applicant for an acceptable purpose.
- The organisation shall ensure that all parties involved with the project comply with their legal obligations. (We reserve the right to request evidence of this if necessary).

Signed (on behalf of organisation)	Signature		Date 03/05/2024	
Name	BLOCK CAPS	GARETH DAVIES-JONES		

Please return completed forms to

Tracey Wood
 Clerk to Wylam Parish Council
 Wylam Institute
 Church Road
 Wylam
 NE41 8AP

Email: clerkwylamparishcouncil@gmail.com